

# Application for Certified Appliance Professional Re-Certification

## **Instructions:**

Your CAP Certification is good for four years. After that time you need to be re-certified in order to prove that you are keeping up with new technology that has been introduced during the last four years.

There are two different ways to accomplish this:

1. You can retake the exam at your local library or local parts distributor –or–
2. You can take a minimum of 15 hours of continuing education per year for a total of 60 hours over a four-year period.

Continuing education includes factory training courses at your local distributor and other related courses provided by your association or local vocational schools.

All training dates, course titles and the number of hours must be verified by the instructor on the forms provided with this application. When your documentation is complete, send the forms along with your payment of \$100 to:

Professional Service Association  
Re-Certification Department  
71 Columbia Street  
Cohoes, NY 12047

# Training Record

Your Name \_\_\_\_\_

1. Date \_\_\_\_\_ Brand \_\_\_\_\_ Course Title \_\_\_\_\_

Number of Hours \_\_\_\_\_ Instructor's Signature \_\_\_\_\_

2. Date \_\_\_\_\_ Brand \_\_\_\_\_ Course Title \_\_\_\_\_

Number of Hours \_\_\_\_\_ Instructor's Signature \_\_\_\_\_

3. Date \_\_\_\_\_ Brand \_\_\_\_\_ Course Title \_\_\_\_\_

Number of Hours \_\_\_\_\_ Instructor's Signature \_\_\_\_\_

4. Date \_\_\_\_\_ Brand \_\_\_\_\_ Course Title \_\_\_\_\_

Number of Hours \_\_\_\_\_ Instructor's Signature \_\_\_\_\_

5. Date \_\_\_\_\_ Brand \_\_\_\_\_ Course Title \_\_\_\_\_

Number of Hours \_\_\_\_\_ Instructor's Signature \_\_\_\_\_

6. Date \_\_\_\_\_ Brand \_\_\_\_\_ Course Title \_\_\_\_\_

Number of Hours \_\_\_\_\_ Instructor's Signature \_\_\_\_\_

7. Date \_\_\_\_\_ Brand \_\_\_\_\_ Course Title \_\_\_\_\_

Number of Hours \_\_\_\_\_ Instructor's Signature \_\_\_\_\_

8. Date \_\_\_\_\_ Brand \_\_\_\_\_ Course Title \_\_\_\_\_

Number of Hours \_\_\_\_\_ Instructor's Signature \_\_\_\_\_

9. Date \_\_\_\_\_ Brand \_\_\_\_\_ Course Title \_\_\_\_\_

Number of Hours \_\_\_\_\_ Instructor's Signature \_\_\_\_\_

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